



REGULAR MEETING
BOARD OF DIRECTORS
DE BEQUE FIRE PROTECTION DISTRICT

DE BEQUE FIRE STATION
JANUARY 10, 2023

MINUTES

CALL TO ORDER/ROLL CALL:

Pursuant to notice, the regular board meeting of the De Beque Fire Protection District was called to order by President Annette Tanner at 6:01 p.m. on Tuesday, January 10, 2023.

OPEN WITH PLEDGE OF ALLEGIANCE TO FLAG:

The Pledge of Allegiance was recited.

ROLL CALL/ESTABLISH QUORUM:

Cynthia Farris, present; Melanie Hansen, present; Dustin Koehler, present; Maria Ramthun, present; Annette Tanner, present; A quorum was present and the meeting, having been duly convened, was ready to proceed.

OTHERS PRESENT: Forest Matis, De Beque District Fire Chief; Lieutenant Nate Voorhees; Secretary Kim Latham.

ADDITIONS OR DELETIONS TO AGENDA:

- 1) None

APPROVAL ITEMS:

- 1) **AGENDA FOR THE JANUARY 10, 2023 REGULAR BOARD MEETING.** Motion was made by Board Vice President Ramthun and seconded by Board Secretary Hansen to approve the Agenda for the January 10, 2023 DFPD Board of Directors meeting. **Vote:** Cynthia Farris, aye; Melanie Hansen, aye; Dustin Koehler, aye; Maria Ramthun, aye; Annette Tanner, aye. Motion passed.
- 2) **MINUTES FROM THE DECEMBER 13, 2022 REGULAR BOARD MEETING.** Motion was made by Board Member Farris and seconded by Board Vice President Ramthun to approve the Minutes for the December 13, 2022 DFPD regular board meeting. **Vote:** Cynthia Farris, aye; Melanie Hansen, aye; Dustin Koehler, aye; Maria Ramthun, aye; Annette Tanner, aye. Motion passed.
- 3) **MINUTES FROM THE DECEMBER 20, 2022 SPECIAL BOARD MEETING.** Motion was made by Board President Tanner and seconded by Board Member Koehler to approve the minutes for the December 20, 2022 Special Board Meeting. **Vote:** Cynthia Farris, aye; Melanie Hansen, aye; Dustin Koehler, aye; Maria Ramthun, abstain; Annette Tanner, aye. Motion passed.
- 4) **FINANCIAL REPORTS:**
 - a. **Financial Statements for November 2022** were presented to the Board. It was noted that the date on the Agenda should be corrected to November 2022 and not November 2023 for both the Financial Reports and the Insurance Adjustments/Write-Offs. **Motion was made** by Board Vice President Ramthun and seconded by Board Member Koehler to approve the Financial Statements for November 2022. **Vote:** Cynthia Farris, aye; Melanie Hansen, aye; Dustin Koehler, aye; Maria Ramthun, aye; Annette Tanner, aye. Motion passed.
 - b. **Insurance Adjustments/Writes Offs for November 2022** were presented to the Board. **Motion was made** by Board President Tanner and seconded by Board Secretary Hansen to approve write downs in the amount of \$4,151.90 and write offs in the amount of \$6,888.00 for November 2022. **Vote:** Cynthia Farris, aye; Melanie Hansen, aye; Dustin Koehler, aye; Maria Ramthun, aye; Annette Tanner, aye. Motion passed.



- 5) **RESOLUTION 2023-01 APPROVAL OF INTERNET SERVICE – STAR LINK.** Discussion ensued regarding the need to have better internet services and the cost versus value of considering StarLink. We have run out of viable options for the near future. StarLink should be available much sooner than other options can be available. There would be an initial equipment cost of \$2500, then \$500/month for the service. The monthly fee would be less than the current cost for the TLine that we currently have. There is no contract, thus the service could be cancelled at any time with no penalty; however, in the event we cancel the service, the equipment cost would not be recouped unless we were able to sell the equipment. **Motion was made** by Board Vice President Ramthun and seconded by Board Member Koehler to go forward with the purchase of StarLink service. **Vote:** Cynthia Farris, aye; Melanie Hansen, aye; Dustin Koehler, aye; Maria Ramthun, aye; Annette Tanner, aye. Motion passed.
- 6) **RESOLUTION 2023-02 APPROVAL OF UNIT RESPONSE POLICY.** Upon discussion, it was decided to postpone this until next meeting for better clarification language, and to consider making an SOG (Standing Operations Guideline) instead of enacting a policy for this matter.

PUBLIC COMMENTS: None

OLD BUSINESS:

- 1) **Kitchenette** – Bid requests have been posted on the web page and in the Daily Sentinel. There has been some interest in the project. Hopefully, we will have more information next meeting.
- 2) **Ambulance Build** – Forest and Jesse will travel to Washington on January 24th for the next step in the process for the ambulance build and will be home on the 27th. Forest and Nate will go out for the final build inspection and will drive it back when it is completed – probably next year at this time.

NEW BUSINESS:

- 1) None

FIRE CHIEF REPORT:

- 1) December EMS billing has been completed and the Nemesis 3.5 transition has been completed.
- 2) Will need to look at getting an additional narcotic safe.
- 3) Officer's meeting went well. Moral continues to be up.
- 4) Middle River Wildfire and Watershed Collaborative Group meeting is being formed to protect waterways.
- 5) Annual Reviews are getting underway. The Guardian program is being built and will be ready for next year's review process using 2023 data.
- 6) IQS (Incident Qualification System) audit has been completed through the state, should have results back before the next board meeting, but initial comments were very positive.
- 7) Part-Time positions have been posted and closed. We have eleven applicants, looks like a good group of applicants.
- 8) No update on the heating system.
- 9) Chief Matis is trying to get enrolled in a Fire Office II class and Fire Inspection class, but both are tough to get into right now due to classes being full or cancelled. There is a possible Chief Officer training in Grand Junction in February. Five team members are going to an Ice Rescue class January 16th.
- 10) A1 does owe us services from our contract that they will schedule for completion.
- 11) We put in for a state training facility. We did very well in the selection process and landed in the top three considerations, but our closeness to Grand Junction's facility was a detriment to getting chosen. The selection went to Sterling, but should they not be able to finance their portion of the commitment, we would be considered next to get the selection.
- 12) Crew Updates
 - a. Lieutenant Voorhees – We are working on the IQS for last year. Jesse and Nate will be going to an instructor class on January 18th.



BOARD COMMENTS:

- 1) Let Board President Tanner know how long the StarLink shipping time will be after the order is placed.
- 2) Contact Trane about the heating issue that we continue to have.
- 3) We are off to a good start for the new year!

ADJOURNMENT: Motion was made by Board Secretary Hansen and seconded by Board Member Faris to adjourn the meeting. **Vote:** Cynthia Farris, aye; Melanie Hansen, aye; Dustin Koehler, aye; Maria Ramthun, aye; Annette Tanner, aye. Motion passed. Meeting adjourned at 7:40 p.m.

Next regular meeting: February 7, 2023

Approved by the De Beque Fire Protection Board of Directors on February 7, 2023.

Rebecca Ramthun, Vice-President



Melanie Hansen, Secretary