

# PART TIME - FIREFIGHTER EMT

Effective Date:	July 2014	Pay Grade:	Hourly
Job Group:	Support	FLSA:	Non-Exempt
Shift Requirements:	Variable	Compensation:	Commensurate with experience
Direct Report:	Fire Chief/Assigned supervisor	Benefits:	None

Revised: December 2018

*Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are **not** intended to reflect all duties performed within the job.*

## **DEFINITION**

A front-line firefighter. Responsible to maintain fire and EMS skills in a state of readiness at all times. Be familiar with county EMS protocols, district policies and Standard Operating Guidelines. Provides skilled and professional response to all emergencies involving fire and EMS, hazardous materials and alarms. Participate in community education programs. This position involves working various shift schedules including working holidays.

## **SUPERVISION RECEIVED AND EXERCISED**

Receives supervision from the District Fire Chief or designated supervisor.

## **ESSENTIAL JOB FUNCTIONS**

Responds to alarms as a member of a fire apparatus crew, connects and lays fire hose lines; enters burning areas and structures with charged hose lines, operates and climbs fire ladders, participates in the rescue of persons trapped in burning buildings; provides medical care to the level of Emergency Medical Technician State of Colorado; opens up structural impediments that interfere with firefighting operations utilizing various manual and power equipment; ventilates buildings to relieve some heat and gases.

Participates in wildland fire responses; climbs steep terrain, prepares fire line, cooperates with other governmental agencies. Camps several days on wildland fire assignments as necessary.

Participates in a wide range of emergency and rescue activities, including emergency medical services, extrication, heavy rescue and others.

Participates in regular training activities and exercises; assists in fire inspections and fire prevention activities.

Participates in building, grounds and equipment maintenance; inspects, cleans and repairs fire hoses and equipment; performs minor construction work; performs general housekeeping duties in fire station.

Responds to emergency calls as part of a crew; drives an emergency rescue vehicle and fire apparatus; operates emergency equipment; relays patient information by radio to destination hospital and gives emergency treatment and medication under medical control and Mesa County Protocols and Regional Protocols.

Assists in the investigation of fire and the preservation of evidence when a fire is of a suspicious origin; prepares reports and may testify in court as to the findings.

**PRIMARY DUTIES**--*The following are examples of primary duties assigned to positions in this classification. Other related duties and responsibilities may be assigned.*

- Report to work at assigned time, ready for call response at time of check in and remains at the station.
- Maintains confidential information in relation to HIPPA.
- Responds promptly to fire alarms and extinguishes fire.
- Responds promptly to calls for emergency medical services, and provides medical treatment and transport.
- Performs salvage operations such as throwing salvage covers, sweeping water, and removing debris.
- Responds to and renders assistance in emergency cases.
- Cleans and inspects equipment and apparatus after returning from calls.
- Performs regular station duties as assigned to include, but not limited to, daily apparatus readiness inspections, PPE cleaning and inspections, fire and EMS equipment inspections.
- Inspects equipment and apparatus and notifies superior officer of any defects and completes proper documentation.
- Makes minor repairs to equipment and apparatus, performs routine preventative maintenance tasks, and keeps records of such action.
- Keeps fire station, equipment, and grounds in a clean and orderly condition.
- Actively participates in training activities and instruction sessions.
- Acquires and retains a thorough knowledge of the District, including streets, buildings, water supply, unusual hazards, and related items.
- Performs various public information or education tasks.
- Enters inspection, training fire and emergency medical service calls into the records management systems.
- Performs all work duties and activities in accordance with District policies and procedures.
- Works in a safe manner and reports unsafe activity and conditions. Follows District-wide safety policy and practices and adheres to responsibilities concerning safety prevention, reporting and monitoring as outlined in the District's Handbook. Participates in the district safe compliance program.

**Other Duties and Responsibilities:**

- Respond to emergency calls for specialized service such as hazardous materials, confined spaces rescue, extrication and technical rescues that include high angle, below grade, swift water, Ice Rescue, trench and collapse rescues.
- Deals with social service related areas of emergency response by assisting victims and relatives of victims of traumatic events.

## **QUALIFICATIONS**

### **Knowledge of:**

Operations, services and activities of a special district fire department.

Principles and practices of fire suppression.

Emergency service operations including fire suppression, hazardous materials response, emergency medical, and associated services.

Operational characteristics of fire apparatus and equipment.

Pertinent Federal, State and local laws, codes and regulations that pertain to the level of firefighter/EMT.

### **Performance requirements:**

- Identify and respond to sensitive community and organizational issues, concerns and needs.
- Analyze problems, identify alternative solutions, project consequences of proposed actions and implement recommendations in support of goals.
- Interpret and make decisions in accordance with laws, regulations and policies.
- Prepare clear and concise fire and emergency medical reports.
- Work irregular hours as necessary for the smooth operation of the department.
- Communicate clearly and concisely, both orally and in writing.
- Establish and maintain effective working relationships with those contacted in the course of work.
- Physically perform the essential job function of firefighter/EMT and meet all district physical standards, with or without reasonable accommodation, for front-line Firefighter-EMT.

### **General Requirements**

- High School Diploma or equivalent
- Current certified State of Colorado EMT.
- Current Basic Cardiac Life Support (BCLS)
- Obtain IV certification within one year of hire.
- Current certified State of Colorado Structural Firefighter I or higher
- Current Hazmat Operations Certification or higher
- Current NWCG Incident Qualification card to Firefighter II or higher (S130/190)
- NIMS – IS-100, IS-200, IS-700,
- Must complete Mesa County Protocol and FTO training within one year.
- Operate computer programs and systems, including but not limited to ePCR data records, NFIRS reporting software.
- Comply with required physical, drug testing and vaccinations required by DFPD.
- Complete De Beque Fire Protection District Training Program
- Associates Degree or higher preferred.
- Valid Colorado Driver's License.

**Other Training which supports the position:**

- Swift Water Rescue
- Ice Rescue
- Low/High Angle Rescue

**WORKING CONDITIONS**

**Environmental Conditions:**

EMS, firefighting environment and office working conditions.

**Physical and Mental Requirements:**

The job is characterized by:

**Periods of work with physical exertion:** Lifting and carrying heavy loads for long periods of time and /or to lift, carry, push, pull or otherwise move objects, including the human body. Frequently lifting and moving 30-74 pounds and occasionally lifting and moving 75-180 pounds.

The following physical activities are essential requirements to accomplish the job's purpose and are performed on a daily basis:

The employee is regularly required to see, hear, talk, stand, twist, sit and use repetitive motions in the conduct of work. The employee is also required to climb ladders, wear SCBA, drag hose, move patients and perform essential job functions associated with the delivery of emergency services or other physical conditions as assigned that is essential to the function of the fire district. Perform physical exertion for long periods of time in hot and cold environmental conditions. This position involves periods of high physical, mental, and emotional stress. Required to pass the De Beque Fire District physical ability test annually.

Adopted: \_\_\_\_\_

Revised: December 11<sup>th</sup> 2018